

# GOA UNIVERSITY

## WALK-IN-INTERVIEW

Goa University invites applications to fill up the following short term/leave vacancies as and when required purely ON CONTRACT BASIS, without any right/claim for regular appointment:

Sr. No.	Name of the posts	Consolidated salary	Date & time of interviews
I.	Security Supervisor	₹10000/- p.m.	04-11-2014 at 10.30 a.m.
II.	Laboratory Assistant	₹9910/- p.m.	05-11-2014 at 10.30 a.m.
III.	Office Assistant	₹7730/- p.m.	10-11-2014 at 10.30 a.m.
IV.	Office Attendant	₹7000/- p.m.	11-11-2014 at 10.30 a.m.

Complete details of the posts along with the eligibility/other requirement etc. is available on the University website [www.unigoa.ac.in](http://www.unigoa.ac.in)

Eligible and interested candidates may walk-in for the interviews as specified above at Administrative Block, Goa University, along with an application addressed to the Registrar, Goa University.

Sd/-

Prof. V. P. Kamat  
REGISTRAR

Date: 23/10/2014

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The minimum essential educational qualification required for the said positions shall be:

**I. Security Supervisor****a) Essential:**

- i) S.S.C.E. or equivalent qualification
- ii) Valid two and/four wheeler driving license
- iii) Three years experience in reputed firm.
- iv) Knowledge of Konkani.

**b) Desirable:**

- i) Knowledge of Marathi.

**II. Laboratory Assistant****a) Essential:**

- i) Degree in Science of a recognized University or equivalent.
- ii) Knowledge of Konkani

**b) Desirable:**

- i) Minimum 3 years experience in laboratory work.
- ii) Knowledge of Marathi.

**III. Office Assistant****a) Essential:**

- i) H.S.S.C. from a recognized Board or equivalent.
- ii) 30 w.p.m. Typewriting in English/ 35 w.p.m. Computer Typing in English.
- iii) Knowledge of Computer.
- iv) Knowledge of Konkani.

**b) Desirable:**

- i) Knowledge of Devanagiri Typing
- ii) Knowledge of Marathi.

**IV. Office Attendant****a) Essential:**

- i) S.S.C.E. or equivalent.
- ii) Knowledge of Konkani.

**b) Desirable:**

- i) Knowledge of Marathi.

Interested candidates fulfilling the prescribed qualification/experience may walk-in-for the interview as specified above at Administrative Block, Goa University, Taleigao Plateau, 403206, along with an application addressed to the Registrar, Goa University, biodata, certified documents of educational qualifications, experience and 15 years residence certificate and valid Employment Registration Card. The candidates shall be required to produce original documents at the time of interview. The age should not exceed 40 years.

Sd/-

Prof. V. P. Kamat  
REGISTRAR

Date: 23/10/2014